

TOWN OF QUISPAMISIS
LOCAL IMPROVEMENT PROGRAM

Please find enclosed an application, along with *Local Improvement By-Law No. 11*, which outlines the procedures for requesting a local improvement.

If you have any comments or questions please contact either Jeff Rogers at 849-5994 or Chrissy Scott at 849-5302 to discuss the program at your convenience.

CHECKLIST

COMPLETED APPLICATION

for Local Improvement

SITE PLAN

Showing your property *ie. location of your dwelling, accessory Buildings, etc.* on the property with the front, side and rear line setbacks written clearly on the plan.

COVERING LETTER ADDRESS TO MAYOR & COUNCIL

Briefly outlining reason for request.

Yes

No

HAVE ADJACENT PROPERTY OWNERS BEEN CONTACTED?

Yes

No

IF SO, ARE THEY INTERESTED IN THE PROGRAM?

Adjacent Property Owners Information

NAME

ADDRESS

PHONE #

NAME

ADDRESS

PHONE #

PLEASE NOTE
The Town of Quispamsis
may request additional information over and above
what is contained in this package.



1. APPLICANT INFORMATION

OWNER			
MAILING ADDRESS			
PHONE NUMBERS	HOME #	WORK #	CELL #
EMAIL ADDRESS			

2. PROPERTY INFORMATION

ADDRESS			
LOT #			
PID #		PAN # (Property Tax Info)	
LOT DIMENSIONS		AREA	
SETBACKS	FRONT	SIDE	REAR
EXISTING LAND USE			

3. LOCAL IMPROVEMENT INFORMATION

A. What type of local improvement is being requested? Please check appropriate items below.			
1. Street		4. Planting grass, tree, etc.	
2. Sidewalk		5. Storm Sewer	
3. Utility Sewer		6. Other (describe)	
B. Reason for Request			
C. Describe request			
D. Payment Preference			
Lump Sum		Installments	
E. Previous Applications and dates			

4. SIGNATURES

By signing this application, the owner/applicant hereby gives consent for a town employee to visit on-site.	
Signature	Date

SITE PLAN

SHOW LOCATION OF PROPOSED IMPROVEMENT WITH MEASUREMENTS TO ALL PROPERTY LINES
PLEASE INCLUDE THE LOCATION OF DRIVEWAY ON THE PROPERTY

