

# Temporary Labourer

Town of Quispamsis



## The Opportunity

Working under the supervision of both the Arenas and Pool Operations and Projects Manager and Arenas and Pool Operations Supervisor, this temporary entry level position involves regular inspection, general maintenance, servicing, basic repair and cleaning for the qplex, Quispamsis Memorial Arena, grounds and splash pad. This is repetitive, heavy, manual work. Additionally includes but is not limited to, the use of small hand and power tools as well as operating equipment used within the Department such as forklift, scissor lift, Zamboni, floor scrubber and snow blower.

## Key Responsibilities

- Provide excellent customer service and ensure users are compliant with the rules of the facilities
- Perform varied, general labour duties and manual tasks
- Inspect, operate, maintain, and repair ice surfaces in arenas
- Inspect, operate, maintain the pool mechanical and chemical requirements
- Demonstrate basic carpentry, painting and/or mechanical skills
- Preparations for various events including setting up the floor and conference area
- Operation of a UTV for snow removal
- Follow all safety protocols outlines in the town's safety manual, including promptly reporting any safety concerns, incidents, or accidents to management
- Attend work on a scheduled and regular basis
- Perform other duties as designated by manager or supervisor

## Essential Qualifications:

To qualify for this position, the successful incumbent:

- High School Diploma or successful completion of GED
- A valid Class 5 driver's license or higher and a clean driving record
- Ability to work independently; be innovative, resourceful and accountable

The following skills would be considered an asset:

- Current First Aid/CPR and WHMIS Training
- carpentry, painting and/or mechanical skills
- Previous experience and working knowledge of arenas or pools
- Possession of an Arena Level 1 Certificate

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## Working Conditions:

- Shift work including holidays, 7 days a week between the hours of 6:00 am and 1:00 am
- Regular 80 hours bi-weekly
- Overtime and flexibility as required
- Ability to do physically demanding tasks
- Comfortable with working alone
- Various temperatures both indoors and outdoors, throughout the year
- Interacts with employees, residents, contractors, suppliers and all members of the public

## Applications

Applications will only be accepted through our online application system until Sunday, January 4<sup>th</sup>, 2026, at 5:30PM. Qualified applicants should submit their cover letters and resumes to:

Human Resources Department  
Town of Quispamsis  
Competition number: 2025-21

*When applying online, please submit your cover letter and resume together as one document.*

Please [click here](#) to apply online

*The Town of Quispamsis is an equal opportunity employer. Only those applicants being considered further will be contacted.*